

# GILEAD TOWNSHIP

## PUBLIC RECORDS POLICY

Gilead Township acknowledges that it maintains many records that are used in the administration and operation of the Township of Gilead. The records maintained by the township and the ability to access them are a means to provide trust between Government Entities, The Public and Gilead Township. Gilead Township maintains its records in a manner which allows the township to provide the general public and other government entities prompt inspection of the township public records and copies of these records within a reasonable amount of time. Those seeking copies of public records may be charged only the actual cost of making the copies.

This policy was drawn up with related information from ORC 109.43 and 149.43.

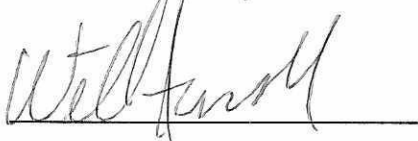
This policy was approved through a resolution by the Gilead Township Board of Trustees dated: November 3<sup>rd</sup>, 2011 (see attached resolution)

This policy letter was reviewed (with no changes being made) on January 10, 2024.



Richard M. Lyle

Gilead Township Fiscal Officer



Will Arnold, Chairman

Gilead Township Board of Trustees